

**Phoenix Program  
Process Definition – General Ledger**

Process	<b><i>Review Project/Grant Funding Source</i></b>
Process Number	<b><i>BD – 032</i></b>

***Description of Process***

To view the information you enter for a funding source, select the Project/Grant Funding Source

***Input to Process***

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***Output of Process***

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***Service Level Agreement Required? (if yes, provide a brief description)***

N/A

***PeopleSoft Panel Groups being Used***

Function	Panel Group
Go, Process Financial Information, Analyze Controlled Budgets, Inquire	Project/Grant Funding Source

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### ***Business Process Description***

Process Description	Responsibility (Agency/ Centralized)
<b><u>Step 1: Enter Project/Grant Funding Source Keys</u></b>  Enter the Project/Grant Funding Source Keys you would like to review or enter the SetId and press OK. After you press OK, a list box with all your project/grant appear, select from the list the one you would like to review.	Agency
<b><u>Step 2: Reviewing Project/Grant Funding Source Inquiry Panel</u></b>  This panel shows you the overall budget amount for the project or grant and the Spending Authority Remaining. It also shows the details for a particular funding—the applied amount and the remaining amount based upon the Priority or Percentage you specified on the Project/Grant Definition 2 panel.  For example, if you set up a funding source control based on Percentage, this inquiry panel would show Pre-encumbered Amount, Encumbered Amount, and Expended Amount as prorated amounts according to the percentage you specified on the Project/Grant Definition 2 panel. If you specified Priority instead, this panel would show you a "FIFO" (First In, First Out) allocation of applied amounts to each funding source.	Agency

### ***Forms Used with Process (#)***

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### ***Process Flow Diagram (if appropriate):***

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Process Signoff

Tested By  
Date Tested

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### PROJECT/GRANT FUNDING SOURCE INQUIRY BUDGET PANEL

**Analyze Controlled Budgets - Inquire - Project/Grant Funding Source**

File Edit View Go Favorites Inquire Report Help

Funding Source Inquiry

SetID: 40100 Project/Grant Number: 01 **Budget Roles**

Effective Date: 11/06/1998 Status: Active

Overall Project/Grant Amount:	0.00
- Pre-Encumbered Amount:	0.00
- Encumbered Amount:	0.00
- Expended Amount:	0.00
Funding Source Remaining:	0.00

Project/Grant Funding Source Update/Display All